

**Regular Meeting of the Barre City Planning Commission
Meeting Minutes for April 11, 2019 at 6:30 P.M.**

A regular meeting of the Barre City Planning Commission was called to order by Commission Chair Jackie Calder at 6:33 pm at City Hall. In attendance were Commissioners Michael Hellein, David Sichel, Jim Hart, Rick Badem and Rachel Rudi. Also in attendance was Planning Director Janet Shatney. Chair Calder determined that there was a quorum was present.

Absent: None.

Adjustments to the Agenda: None.

Visitors and Communications for anything not on the agenda: None.

Old Business: The March 28, 2019 minutes were approved by a motion by Commissioner Hellein, seconded by Commissioner Sichel. **Motion carried.**

Unified Development Ordinance (UDO): Discussion occurred over the outcome of the first reading with City Council held on April 2, 2019. Director Shatney stated that she had a conversation with former Mayor Thomas Lauzon from Tuesday night that offered the Council comment, but have not received anything from him, nor have had any meeting with him to date. The letter from Mr. Ben Bosher was briefly talked about, and the Commission remembers discussing this neighborhood area, and no additional change should be made at this time; that the street and the embankment serve as a good separation. Discussion of possible Interim Zoning – it will be very difficult to take large chunks of the draft UDO and place them into the existing zoning ordinance. Would be similar and feel like spot zoning if done this way.

Reminder that any of the Commission that can be present Wednesday night, April 17, 2019 at the Council Special Meeting to help with questions and discussion. Chair Calder asked that whether or not we receive any written communication from anyone prior to the meeting as requested of Mayor Herring, to let both the Mayor and Council know, as well as the Commission via email.

Master Plan work: Continued with the review of the Next Steps in the current Plan, beginning with Public Utilities, Energy and Community Services and Amenities Sections.

Public Utilities:

- Keep Capital Improvement Program needs – need to find out from other City officials how much of the Program has been done, what is still lacking;
- Culvert Expansions: need information from Public Works Director, which will dictate if this Next Step should remain;
- Guard Rails around City Reservoir: Planning Director to review Hazard Mitigation Plan to see what was decided so this will remain as a next step or not;
- Keeping the waste-based economic development goal as it is a good thing to strive for.

Energy:

- With the assistance of the Energy Committee working on this element, the Commission will wait to see what is presented back in draft form.

Community Services and Amenities:

- Removing any repetitiveness regarding the Capital Improvement Program from all sections save for where it is discussed first;

To be approved at the 04-25-19 Planning Commission meeting

- Keeping the goal of enrolling the NFIP's Community Rating System. While this would take a significant amount of work for the all City staff, the goal to potentially aid in reducing the residents' flood insurance premium rates is important.
- Keeping the City's information technology and telecommunications infrastructure goals, including the city website, city policies on social media and other media for all boards, committees and departments.
- Need to discuss with someone representing the Barre City Elementary and Middle School the goal of adding a second safe route to the school so a decision can be made regarding this;
- Need to discuss with someone from the Public Safety Building the goal of a secondary means of egress from that building, why it's not been done and if it's feasible or not;
- Keeping the goal of someone at the City creating a citywide Parks and Recreation Plan.

City officials and others need to weigh in on these goals and benchmarks.

New Business: Regarding letter received from VELCO regarding their power station construction project extension, it was noted by Commissioner Sichel that if anyone wants this on the agenda for further discussion, to please contact Director Shatney and she will add for April 25, 2019.

Adjourn: The Planning Commission meeting adjourned at 8:33 pm on a motion from Commissioner Hellein, seconded by Commissioner Sichel. **Motion** carried.

There is no audio recording of this meeting.

Respectfully Submitted,
Janet Shatney, Planning Director